

Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



UNNUMBERED MEMORANDUM

**To: Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads**

**From: Schools Division Superintendent**

**Date: October 26, 2016**

1. The Department of Education-Regional Office VII(Deped-RO VII) through the Curriculum and Learning Management Division(CLMD) in coordination with the Provincial Disaster Risk Reduction and Management Office (PDRMO), will conduct a CCA/DRR Orientation Seminar for School Heads and School DRR Focal Persons on October 27-28,2016 from Montebello Hotel, Banilad, Cebu City to Premiere Hotel Citi Suites along Maria Cristina Street, Capitol Site, Cebu City
2. The number of participants as follows:

NAME OF SCHOOL HEADS & SCHOOL FOCAL PERSON	DISTRICT
1. JOCELYN PACALDO- SCHOOL HEAD	ARGAO 1
2. JEROME ABREGANA- SCHOOL FOCAL PERSON	ARGAO 1
3. MICHELLE DOMINGO-SCHOOL HEAD	ARGAO II
4. ERLINDA JUMAO-AS-SCHOOL FOCAL PERSON	ARGAO II
5. GERVACIO SABELLO-SCHOOL HEAD	ALCANTARA
6. HAZEL VERCIDE-SCHOOL FOCAL PERSON	ALCANTARA
7. DIEGO SALVADOR JINETE-SCHOOL HEAD	RONDA
8. REY GEMINA-SCHOOL FOCAL PERSON	RONDA
9. NOEL SANROY-SCHOOL HEAD	MALABUYOC
10. RANOLDS JUDREQUE-SCHOOL FOCAL PERSON	MALABUYOC
11. GRASELDA BUSTAMANTE-SCHOOL HEAD	DALAGUETE 1
12. EDUARDO MANRAMOS-SCHOOL FOCAL PERSON	DALAGUETE 1
13. DESIDERIA NOVAL-SCHOOL HEAD	BADIAN
14. DOMINGA SAMEON-SCHOOL FOCAL PERSON	BADIAN
15. NELITA CERVANTES-SCHOOL HEAD	BANTAYAN
16. EMILY GANAR-SCHOOL FOCAL PERSON	BANTAYAN
17. ALICIA VILLACERAN-SCHOOL HEAD	BANTAYAN
18. RONEL ARSENAL-SCHOOL FOCAL PERSON	BANTAYAN

19. DANIEL VILLADOLID-SCHOOL HEAD  
20. GERVACIO VELIGANIO-SCHOOL FOCAL PERSON

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3. Expenses to be incurred by the participants in the 2-day orientation-seminar for board and lodging shall be chargeable against Provincial Disaster Risk Reduction and Management Office (PDRRMO) funds. While travelling and other incidental expenses of the participants shall be chargeable against School MOOE/SEF/Other Local funds subject to the usual accounting rules and regulations.
4. This Memorandum serves as Travel Order.
5. Immediate dissemination of and compliance with this Memorandum is directed

  
RHEA MARIA ANGTUD, Ed.D., CESO VI  
Schools Division Superintendent

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Telephone Numbers:

Schools Division Superintendent: (032) 255-6405  
Asst. Schools Division Superintendent: (032) 414-7457  
Accounting Section: (032) 254-2632  
Disbursing Section: (032) 255-4401

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
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REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
 REGION VII, CENTRAL VISAYAS  
 Sudlon, Lahug, Cebu City



**MEMORANDUM**

**To :** Schools Division Superintendents of:  
 - Bogu City - Lapu – Lapu City  
 - Carcar City - Mandaue City  
 - Cebu City - City of Naga  
 - Cebu Province - Talisay City  
 - Danao City - Toledo City

**From :** **JULIET A. JERUTA**  
 Director III  
 OIC - Regional Director

**Subject :** **ADDENDUM TO UNNUMBERED MEMORANDUM DATED OCTOBER 17, 2016 RE CCA-DRR ORIENTATION - SEMINAR FOR SCHOOL HEADS AND SCHOOL DRR FOCAL PERSON**

**Date :** **October 21, 2016**

1. Below is the list of PDO II/DRRMO trainers and focal persons that will participate in the said CCA – DRR Orientation - Seminar:

NAMES	POSITION/DESIGNATION	OFFICE
1. Dr. Roland V. Villegas	Regional DRRM Coordinator	DepEd – RO VII
2. Ms. Manilyn Jeah F. Andales	PDO - II	Bogu City
3. Ms. Randy A. Watin	PDO - II	Carcar City
4. Dr. Theron Abel L. Aranas	PDO - II	Cebu City
5. Ms. Ester S. Roldan	PDO – II	Cebu Province
6. Mr. Christopher L. Besin	PDO – II	Danao City
7. Ms. Ma. Elena D. Berame	PDO – II	Lapu-Lapu City
8. Mr. Amiele D. Yngayo	PDO - II	Mandaue City
9. Mr. Condrado M. Dejarme Jr.	PDO - II	City of Naga
10. Dr. Byrceles P. Daan	PDO - II	Talisay City
11. Ms. Anna Liza E. Sardovia	PDO - II	Toledo City

2. Other contents of the said Unnumbered Memorandum remains the same.
3. This Memorandum serves as **Travel Order**.
4. Immediate dissemination of and compliance with this Memorandum is directed.

*Juliet A. Jeruta*  
**JULIET A. JERUTA, Ph. D., CESO V**  
 Director III  
 Office of the Regional Director

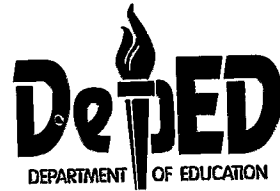
JAI/FYA/EBE, Jr./rvv  
 CLMD/16

*"Educating for a Strong Republic"*

(RD's Office) Tel. nos.: 032-231-1433; 231-1309; 414-7399; Telefax 414-7325; (ARD's Office) Telefax: 032-255-4542;  
 Field Technical Assistance Division: 032-414-7324; Curriculum and Instruction Division: 032-414-7323; Quality Assurance and  
 Accountability Division: 032-414-4367; Resource Mobilization and Special Programs and Projects Division: 032-254-7062;  
 Budget and Finance Division: 032-256-2375; 253-8061; 414-7321; Payroll Service Unit: 032-414-7499;  
 Administrative Division: 032-414-7326; 255-1313; Planning, Policy and Research Division: 032-233-9030; 414-7065;  
 Legal Section: 032-414-7366; Cashier Section: 032-231-1071; Records Section: 032-233-4769;  
 Supply Section: 032-414-7322; Strive: 032-232-9925; 414-0263; Guardhouse: 032-231-2160  
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**MEMORANDUM**

To : Schools Division Superintendents of:  
- Bogu City - Lapu – Lapu City  
- Carcar City - Mandaue City  
- Cebu City - City of Naga  
- Cebu Province - Talisay City  
- Danao City - Toledo City

From : **JULIET A. JERUTA**  
Director III  
OIC - Regional Director

Subject : **CCA-DRR ORIENTATION - SEMINAR FOR SCHOOL HEADS AND SCHOOL DRR FOCAL PERSON**

Date : October 17, 2016

1. The Department of Education – Regional Office VII (DepEd-RO VII) through the Curriculum and Learning Management Division (CLMD) in coordination with the Provincial Disaster Risk Reduction and Management Office (PDRRMO), will conduct a **CCA – DRR Orientation Seminar for School Heads and School DRR Focal Persons** on October 20 - 21, 2016 and October 27 - 28, 201 at Montebello Hotel, Banilad, Cebu City.

2. The objectives of the orientation - seminar are the following:  
1. increase the awareness of school heads and DRR Focal Persons on CCA and DRR;  
2. discuss the basic concepts on CCA – DRR;  
3. demonstrate various CCA – DRR activities to be integrated in the subject areas.

3. The number of participants for each Division are specified below:


DIVISION	NUMBER OF SCHOOLS	NUMBER OF SCHOOL HEADS	NUMBER OF DRR FOCAL PERSONS	TOTAL PARTICIPANTS
1. BOGU CITY	1	3	3	6
2. CARCAR CITY	1	1	1	2
3. CEBU CITY	4	4	4	8
4. CEBU PROVINCE	10	10	10	20
5. DANA O CITY	2	2	2	4
6. LAPU – LAPU CITY	2	2	2	4
7. MANDAUE CITY	1	3	3	6
8. CITY OF NAGA	1	2	2	4
9. TALISAY CITY	1	1	1	2
10. TOLEDO CITY	2	2	2	4
<b>TOTAL</b>		<b>30</b>	<b>30</b>	<b>60</b>

4. The Schools Division are advise to submit the names of participants to attend the orientation – seminar on or before October 19, 2016.

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Administrative Division: 032-414-7326; 255-1313; Planning, Policy and Research Division: 032- 233-9030; 414-7065;  
Legal Section: 032-414-7366; Cashier Section: 032-231-1071; Records Section: 032-233-4769;  
Supply Section: 032- 414-7322; Strive: 032-232-9925; 414-0263; Guardhouse: 032-231-2160  
Email: [www.deped\\_ro7@yahoo.com](mailto:www.deped_ro7@yahoo.com)

5. Expenses to be incurred by the participants in the 2 – day orientation - seminar for board and lodging shall be chargeable against Provincial Disaster Risk Reduction and Management Office (PDRRMO) funds. While, travelling and other incidental expenses of the participants may be charged against local funds subject to the usual accounting rules and regulations.
6. This Memorandum serves as **Travel Order**.
7. Immediate dissemination of and compliance with this Memorandum is directed.

  
**JULIET A. JERUTA, PH. D., CESO V**  
Director III  
Office of the Regional Director

JAJ/FYA/EBE,Jr./rvv  
CLMD'16

## PROGRAM OF INSTRUCTION

**Activity:** CCA-DRR Orientation for School Heads and School DRR Focal Person

**Description:** Blended (Formal Face to Face with Workshop)

**Venue:** Montebello Hotel

**Date:** OCTOBER 20 – 21, 2016

Objectives:

At the end of the 2-day orientation, the participants will be able to:

1. Increase the awareness of school heads and DRR Focal Persons on CCA and DRR;
2. Understand the basic concepts on CCA-DRR;
3. Demonstrate various CCA-DRR activities to be integrated in the subject areas;

Time	Topics	Methodology	Facilitator/ Responsible Person
<b>Day 1:</b>			
7:00-8:00AM	Arrival of Participants / Registration		
8:00-9:00	Preliminaries: <ul style="list-style-type: none"> <li>• Invocation</li> <li>• National Anthem</li> <li>• Welcome Message</li>   <li>• Rationale</li>   <li>• Introduction of Participants &amp; Expectation Setting</li>   <li>• House Rules</li> </ul>		<b>Dr. Juliet Jeruta</b> <i>OIC-Regional Director</i>  <b>Totch dela Cruz</b> <i>PGADH-PDRRMO</i>  <b>Manilyn Jeah F. Andales</b> <i>PDO-Bogo City</i>  <b>Randy Watin</b> <i>PDO-Carcar City</i>
9:00-9:55	Legal Basis (local and international) on DRR-CCA vis-à-vis Comprehensive DRRM in Basic Education	Interactive Discussion	<b>Dr. Roland Villegas</b> <i>Regional DRR Focal Person</i>
9:55-10:00	<i>Energizer!</i>		
10:00-10:15	AM SNACK		
10:15-12:00	<ul style="list-style-type: none"> <li>• Pre-Test</li> <li>• Understanding of basic concepts on CCA-DRR</li> </ul>	Group exercise/ presentation	<b>Ma. Elena Berame</b> <i>PDO-Lapu-Lapu City</i>
12:00-12:45	<b>LUNCH BREAK!</b>		
12:45-1:00	<i>Energizer!</i>	Dance Exercise	
1:00-3:00	Signos  Processing	Video showing	<b>Dr. Theron Abel Aranas</b> <i>PDO II-Cebu City</i>
3:00-3:15	PM SNACK		
3:15-4:45	School Risk Assessment What is HVCA?		<b>Christopher Besin</b> <i>PDO-Danao City</i>

	Hazard Mapping		
4:45-5:00	Post Test		<b>Ma. Elena Berame</b> <i>PDO-Lapu-Lapu City</i>
5:00-5:30	Reflection Session		
5:30-6:00	Rest		
6:00-7:00	<b>DINNER</b>		
7:00-9:00	Teambuilding Activities		PDRRMO
<i>Officer of the Day: Anna Liza Sardovia, PDO-Toledo City</i>			
<b>Day 2:</b>			
6:30-7:45AM	<b>BREAKFAST</b>		
7:45-8:00	Morning Devotion		Participants
8:00-8:15	Management of Learning		Participants
8:15-8:20	<i>Energizer!</i>		Participant
8:20-9:20	Comprehensive School Safety <ul style="list-style-type: none"> <li>• 4 Thematic Areas</li> <li>• 3 Pillars</li> </ul>		<b>Amiele D. Yngayo</b> <i>PDO-Mandaue City</i>
9:20-10:30	The 7-Man Responders' Team		<b>Anna Liza Sardovia</b> <i>PDO-Toledo City</i>
10:30-10:15	<i>AM Snack and Break</i>		
10:15-11:15	Education in Emergencies (EiE)		PDRRMO
11:15-12:00	Plenary Session		
12:00-1:00PM	<b>LUNCH BREAK!</b>		
1:00-1:15	<i>Energizer!</i>	Dance Exercise	
1:15-2:15	Gallery Walk		<b>Conrado Dejarme, Jr.</b> <i>PDO-Naga City</i>
2:15-3:00	Ways Forward: Action Planning		PDRRMO
3:00-3:15	Evaluation		
3:15-4:00	Commitment Building and Closing		
4:00-	<b>HOMEWARD BOUND</b>		
<i>Officer of the Day: Engr. Ester Roldan, Provincial DRR Focal Person</i>			

#### SCHEDULES:

October 20-21, 2016

October 27-28, 2016

**PARTICIPANTS: 25 schools per cluster (school head & DRR Focal Person) = 50 participants**

Province: 10 schools; Cebu City: 4 schools; Lapu-Lapu: 2 schools; Toledo: 2 schools; Danao: 2 schools; Carcar: 1 school; Mandaue: 1 school; Talisay: 1 school; Naga: 1 school; Bogo: 1 school

North Cluster (Bogo, Danao, Daan Bantayan, Medellin, San Remegio, Bantayan Island, Carmen, Sogod, Catmon, Tabugon, Borbob, Tabuelan, Tuburan, Camotes Islands)

Central Cluster (Mandaue City, Lapu-Lapu City, Cebu City, Talisay)

South Cluster (Toledo, Carcar, Naga, San Fernando, Minglanilla, Sibonga, Argao, Alcoy, Boljoon, Dalaguete, Oslob, Santander, Ginatilan, Malabuyoc, Moalboal, Balamban, Asturias, Dumanjug, Ronda, Alcantara, Badian, Barili)